

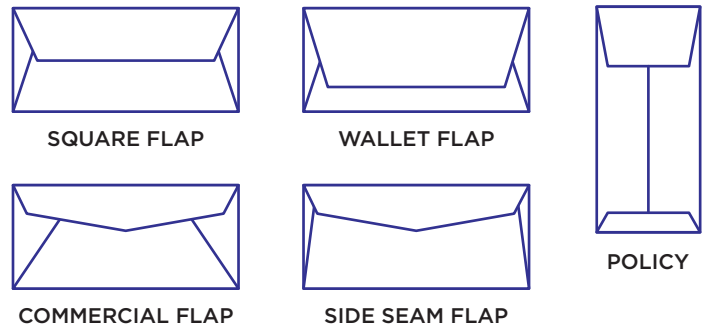




ENVELOPE GUIDELINES

ANNOUNCEMENT



TYPE		
A-2	4.375 x 5.75	4.25 x 5.5
A-6	4.75 x 6.5	4.625 x 6.25
A-7	5.25 x 7.25	5 x 7
A-8	5.5 x 8.125	5.25 x 7.75
A-9	5.75 x 8.875	5.5 x 8.625
A-10	6 x 9.5	5.75 x 9.25



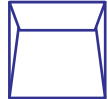

BARONIAL

TYPE		
4 Bar	3.625 x 5.125	3.475 x 5.875
5 1/2 Bar	4.375 x 5.75	4.25 x 5.5
6 Bar / Walton Outside	4.75 x 6.5	4.625 x 6.25
Lee	5.25 x 7.25	5.125 x 7

BUSINESS


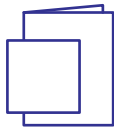
TYPE		
6 3/4	3.625 x 6.5	3.5 x 7.25
Monarch	3.875 x 7.5	3.75 x 7.25
9	3.875 x 8.875	3.75 x 8.675
10	4.125 x 9.5	4 x 9.375

SQUARE

TYPE		
5	5 x 5	4.75 x 4.75
5 1/2	5.5 x 5.5	5.25 x 5.25
6	6 x 6	5.75 x 5.75
6 1/2	6.5 x 6.5	6.25 x 6.25
7 1/2	7.5 x 7.5	7.25 x 7.25
8 1/2	8.5 x 8.5	8.25 x 8.25
9	9 x 9	8.75 x 8.75
9 1/2	9.5 x 9.5	9.25 x 9.25

Nonstandard - requires additional postage to mail

CATALOG

TYPE		 Max Content Size
1	6 x 9	5.875 x 8.875
10 1/2	9 x 12	8.875 x 11.875
13 1/2	10 x 13	9.875 x 12.875